

JOINT WASTE DISPOSAL BOARD

NOTICE OF MEETING

TUESDAY 22 SEPTEMBER 2009

TO: ALL MEMBERS OF THE JOINT WASTE DISPOSAL BOARD

You are invited to attend a meeting of the Joint Waste Disposal Board on **Tuesday 22 September 2009 at 9.30 am** in the Downstairs Meeting Room - Civic Amenity Centre, Longshot Lane, Bracknell. An agenda for the meeting is set out overleaf.

Mark Moon
Project Director

Members of the Joint Waste Disposal Board

Bracknell Forest Council:	Councillor Mrs D Hayes Councillor McCracken
Reading Borough Council:	Councillor D Edwards Councillor P Gittings
Wokingham Borough Council:	Councillor R Stanton Councillor S Weeks

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**

JOINT WASTE DISPOSAL BOARD
Tuesday 22 September 2009 (9.30 am)
Downstairs Meeting Room - Civic Amenity Centre, Longshot Lane, Bracknell.

AGENDA

- | | | Page No |
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| 1. | APOLOGIES FOR ABSENCE | |
| 2. | ELECTION OF CHAIRMAN | |
| 3. | APPOINTMENT OF VICE-CHAIRMAN | |
| 4. | DECLARATIONS OF INTEREST
Members are required to declare any personal or prejudicial interests and the nature of that interest, in respect of any matter to be considered at this meeting. | |
| 5. | MINUTES OF THE JOINT WASTE DISPOSAL BOARD - 23 JULY 2009
To approve as a correct record the minutes of the Joint Waste Disposal Board held on 23 July 2009. | 1 - 4 |
| 6. | URGENT ITEMS OF BUSINESS
To notify the Board of any items authorised by the Chairman on the grounds of urgency. | |
| 7. | PROJECT UPDATE
To inform the Board of progress since its last meeting on 23 July 2009. | 5 - 8 |
| 8. | LATS POLICY
Oliver Burt will be making a brief presentation on the development of a LATS policy. | |
| 9. | WASTE ACCEPTANCE POLICY
To seek approval from the Board for a Waste Acceptance Policy to cover both Household Waste Recycling Centres. | 9 - 20 |
| 10. | WORK PROGRAMME
To advise the Board of the proposed work programme for the Joint Waste Disposal Board and need to agree a schedule of meetings for the coming year. | 21 - 24 |

11. MEETING DATES

The Board is invited to approve the dates and times of future meetings, with the following dates suggested:

Tuesday 10 December 2009
Thursday 11 March 2010
Tuesday 29 June 2010
Tuesday 21 September 2010 (AGM)
Tuesday 21 December 2010
Tuesday 22 March 2011

12. EXCLUSION OF PUBLIC AND PRESS

To consider the following motion:

That pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of item 13 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person.

Reports Containing Exempt Information

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| 13. | SMALLMEAD MRF PROPOSAL | 27 - 34 |
| | To inform Joint Waste Disposal Board Members of the details of the proposal by WRG to receive and process third party recyclables at the Smallmead MRF. | |
| 14. | RE3 RISK REGISTER | 35 - 36 |
| | To note the updated project risk register. | |